

Implementation Steps

Thank you for registering for NIPSCO Energy Safe Kids. NIPSCO and the National Energy Foundation (NEF) prefer to present in person with our energy educators. However, we have developed new implementation steps for this season.

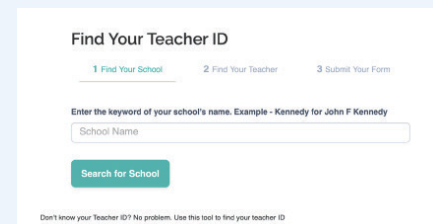
1

Verify you have received a tote containing:

- *Teacher Folder*
- *Natural Gas Safety Challenge* booklets
- *Household Safety Scan Forms (HSSFs)*
- Safety reflectors (student incentive for completing the HSSF)

2

- Show the narrated, interactive presentation at EnergySafeKids.org/NIPSCO/e-learning at your convenience. **The password is safetyfirst.**
- Give each student a safety booklet, mercaptan sticker and HSSF. Provide your teacher ID from your folder, or students can use our lookup tool online.



The screenshot shows a web form titled "Find Your Teacher ID". It has three steps: "1 Find Your School", "2 Find Your Teacher", and "3 Submit Your Form". Below the steps, it says "Enter the keyword of your school's name. Example - Kennedy for John F Kennedy". There is a text input field labeled "School Name" and a green "Search for School" button. At the bottom, there is a small note: "Don't know your Teacher ID? No problem. Use this tool to find your teacher ID".

3

Final steps:

- Automatically receive a \$15 Amazon eGift Card for conducting the presentation. Notify Tiffany Foland at tiffany.foland@nef1.org.
- Reward students with a safety reflector when they (with an adult) complete the HSSF online at EnergySafeKids.org/NIPSCO.
- Return any papers (not submitted online) in the postage paid envelope from your folder.



Additional information on back

Household Safety Scan Form

- Mini-grants are being issued to each participating teacher as an Amazon eGift Card once you complete the presentation. An additional eGift Card will be issued when your students have the HSSF completed (online or returned) by the due date.
- You will receive a daily notification email with those students' names who have completed the HSSF with an adult.
- Watch for an email from NEF acknowledging receipt of your packet. Mini-grants range from \$15 to \$50 depending on the percentage of scan forms submitted. See program emails for the due date.

50% or more submitted forms = \$35

26 – 49% of submitted forms = \$20

Less than 26% submitted forms = \$15

Other

- Complete the program evaluation with the link from the follow-up emails.
- You can make a thank you card from the template provided in the email. Take a picture of the card and email it to tiffany.foland@nef1.org.
- Additional e-learning curriculum such as interactive learning games, videos and activities are available at EnergySafeKids.org/NIPSCO-naturalgas/students.

